



# yealink expansion module 50

## QUICK START



### FORWARD

When there is an incoming call, you can press the forward key to forward the incoming call to the pre-defined destination number.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **KEY EVENT**, then select **FORWARD** from the **KEY TYPE** field.
3. Enter the destination number to forward the incoming calls to in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Press **SAVE** to accept the change.

### RECALL

You can place a call back to the caller of the last incoming call by pressing the Recall key.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **KEY EVENT**, then select **RECALL** from the **KEY TYPE** field.
3. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
4. Press **SAVE** to accept the change.

### DIRECT PICKUP

If you press the direct pickup key when the specific phone number receives an incoming call, the call is answered on your phone.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **KEY EVENT**, then select **PICK UP** from the **KEY TYPE** field.
3. Enter \*12 followed by the specific extension that you want to pickup a call from in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Select the desired line from the **ACCOUNT ID** field.
6. Press **SAVE** to accept the change.

### GROUP PICKUP

You can pick up the incoming call of the pre-defined group by pressing the group pickup key.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **KEY EVENT**, then select **GROUP PICK UP** from the **KEY TYPE** field.
3. Enter \*11 in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Select the desired line from the **ACCOUNT ID** field.
6. Press **SAVE** to accept the change.

### SPEED DIAL

You can speed up dialing the numbers which are frequently used or hard to remember by pressing the speed dial key.

1. Press and hold the desired key for 3 seconds.
2. Select **SPEED DIAL** from the **TYPE** field.
3. Enter the desired number you want to dial out directly in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Select the desired line from the **ACCOUNT ID** field.
6. Press **SAVE** to accept the change.



## INTERCOM

You can connect to the operator or the secretary more quickly by pressing the intercom key in an office environment.

1. Press and hold the desired key for 3 seconds.
2. Select **INTERCOM** from the **TYPE** field.
3. Enter the remote extension number in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Select the desired line from the **ACCOUNT ID** field.
6. Press **SAVE** to accept the change.

## BUSY LAMP FIELD

The Busy Lamp Field (BLF) key allows you to monitor the status of the pre-defined number. You can also pick up incoming calls of the monitored number.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **BLF**.
3. Enter the phone number or extension you want to monitor in the **VALUE** field.
4. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
5. Select the desired line from the **ACCOUNT ID** field.
6. Enter \*12 in the **EXTENSION** field.
7. Press **SAVE** to accept the change.

## GROUP LISTENING

You can configure a key as the group listening key. Then you are allowed to activate the Speakerphone and Handset/Headset at the same time by pressing the group listening key.

1. Press and hold the desired key for 3 seconds.
2. In the **TYPE** field select **KEY EVENT**, then select **GROUP LISTENING** from the **KEY TYPE** field.
3. **Optional** Enter the string that will appear on the LCD screen in the **LABEL** field.
4. Press **SAVE** to accept the change.